



*Higher Aspirations*



**CAMBRIDGE**  
International Examinations

Cambridge International School

## **WIS HEALTH & SAFETY PROCEDURES – SECONDARY DIVISION**

### **Section A. Attendance**

1. If a student or staff is experiencing any sort of illness, they must remain at home regardless of the illness type.

### **Section B. Arrival and departure**

1. Upon arrival students and staff are required to wash their hands with water and soap.
2. Students and Staff are to go through temperature checks upon arrival at school.

### **Section C. Recess and Lunch times**

1. All food and drinks to be acquired from the tuck shop must be pre-ordered in the morning (Homeroom).
2. Only authorized students will collect food and drinks from the tuck shop prior to recess and lunchtimes.
3. No students or staff are allowed to buy food from the tuck shop over the counter. (Tuck shop window will be closed at all times)
4. All playing grounds are out of bound for all students.
5. No games (ball, contact, card or related games) or group gatherings during recess and lunch time.
6. All secondary students are to have their lunch and stay within the secondary area.
7. Primary area is out of bound for secondary students.
8. Social distancing is a priority requirement for all students at all times (at least 1 meter apart).

#### **Section D. Homeroom, class and instructional time**

1. Students are to sanitize their hands before every lesson. (either hand sanitizer or washing with soap)
2. Students are to socially distance themselves from each other. At least 1 meter apart. Students are required to sit only on marked (X) spots on tables in the classrooms and on benches outside.
3. No physical contact between students (handshake, hugs, high fives, fist bumps)
4. Avoid crowding up to enter and exit the doors.
5. No contact or team games during P.E. (fitness and exercises only)
6. No card, group or contact games in class.
7. Extra Curricula Activities' – only academic support.
8. No school assemblies.
9. No excursions or fieldtrips.
10. Always listen to your teacher for instructions.

#### **Section E. General**

1. Gates will be closed at 8:30am in the morning.
2. Gates will be closed at 4:30pm in the afternoon.
3. No students are to leave the school compound upon arrival until they are picked up.
4. Students and staff are to sanitize their hands every time they visit the bathroom or toilet.
5. No students are allowed to remain in the school compound after 3:15pm (if they don't have ECA) or 4:15pm if they have ECA.